



## HOST FAMILY AGREEMENT

### INSTRUCTIONS

Welcome to Study Six LLC's Host Family Agreement. This agreement is between Study Six LLC and the following:

Name:

Address:

This Agreement should be read in its entirety by the host parent(s).

For purposes of this Agreement, "School" refers to the institution to which the Student will attend. "Student" refers to the international student to be enrolled at the School. The terms "we," "us," "our," and "the Company" refer to the company Study Six, LLC. "You" or "Host" refers to you, as a host family for the Student. "Natural parents" refers to the Student's biological or adoptive parents.

### BUSINESS

Study Six LCC is a New Hampshire registered business that provides opportunities for international students to study at Bishop Guertin High School (New Hampshire), St. Thomas Aquinas High School (New Hampshire), and Melbourne Central Catholic High School (Florida) [www.studysix.com](http://www.studysix.com)

### 1. APPLICATION

1.1 All Hosts are required to complete an application and criminal background check for household members, aged 18 and above. Hosts are required to inform the Company of all people living in the house. The Company reserves the right to conduct annual house visits to ensure host family standards are being met.

### 2. STANDARDS

2.1 The Host must maintain a clean and comfortable environment that is properly heated, cooled, and ventilated.

2.2 The Student's bedroom must be equipped with basic furniture (i.e. bed, closet, desk, chair). The Company must always be informed if there is an expectation for the Student to share a bedroom. No more than two students are to share a bedroom.

Students sharing a bedroom must be of the same gender. The Host acknowledges that general wear and tear may occur in the Student's bedroom and agrees to inform the Company immediately if any damage occurs resulting from Student's conduct or actions, which is considered beyond wear and tear.

2.3 The Host is to provide the Student with a set of keys and/or door/garage code for the Student to enter the house. Hosts should explain curfews to the Student and set expectations for when they are to return home. Hosts should inform the Company if the Student consistently acts outside of the parameters set forth.

2.4 The Host is to communicate to the Student their expectations of the Student as a household member. Hosts are able to allocate a reasonable amount of household chores if they desire. If the Host has children of their own, the expectations should not exceed those of their own children. If the Host expects the Student to operate household equipment such as a washer/dryer, Hosts should teach the Student how to use the particular equipment.

2.5 The Student must be given reasonable time to shower and use bathroom facilities every day. The bathroom must have a door that is lockable from the inside. The Student must also have access to laundry facilities at least once a week. The Host may elect to do the Student's laundry for them. Hosts are to communicate their expectations in this regard.

2.6 The Host must have a reliable internet connection and provide consistent internet access to the Student. The Host is to communicate expectations to the Student regarding internet usage. If the Host has concerns about the amount of time the Student spends online, or content of material the Student views online, the Host is encouraged to speak with the Student and contact the Company.

2.7 Any household pets must be kept under control at all times. Hosts are required to provide a sanitary environment for the Student, including an environment free of odors and/or pet hair. The Host is encouraged to communicate with the Student regarding their comfort level with any household pets.

### **3. MEALS**

3.1 The Host agrees to provide two nutritious meals per day to the Student on school days; typically breakfast and dinner. Students usually eat lunch in the school cafeteria, but sometimes prefer to pack a lunch. The Host will provide three meals per day on weekends/non-school days.

3.2 The Host should ensure that sufficient food for snacking and beverages are readily available. It is the Host's responsibility to ensure that they communicate what the Student should and shouldn't help themselves to in the cupboards. Alcoholic beverages are strictly prohibited for the Student.

3.3 The Student should not be expected to cook for themselves on a regular basis. If the Host isn't home for dinner, or the student gets home late from school, arrangements should be made to provide a meal.

3.4 Some Students may have special dietary requirements or food allergies. The Company requests this information from Students during the application process and will provide Hosts with the information. However, it is a good idea for the Host to also check with the Student, as well as generally get to know their food preferences.

#### **4. TRANSPORTATION**

4.1 The Host will provide transportation to get the Student to and from school, as well as support the Student in any extra-curricular involvement. The Host should also be willing to provide transportation to any other special activities, with reasonable notice from the Student. The Host should communicate transportation expectations to the Student.

4.2 If the Host chooses to use the school bus system to transport the student to school, Hosts are responsible for payment of any associated fees to the School or bus company.

4.3 Students may not take Ubers or other ride share services to school. Students may not take public transportation to school, unless authorized by the Company.

4.4 Hosts may carpool with other Hosts or families at the School. Hosts are responsible for informing the Company of any ongoing arrangements regarding this.

4.5 Students are not permitted to take car transportation with drivers who have held their license for less than one year. All drivers must hold full insurance coverage.

#### **5. INCLUSION**

5.1 The Host should make every effort to include the Student in family activities. The Student should not be seen as a lodger or tenant, but as part of the family.

5.2 If the Host is planning a special activity, excursion, or membership of some kind that requires extra funds, they are to communicate details of that to the Company and the Student in advance. Hosts may take the Student on weekend trips or out of State trips. Any such trips, as well as costs payable by the student, should be communicated to the Company at least two weeks in advance via our Travel Request Form. Where possible, Hosts are to avoid direct exchange of money between the Student and Host.

5.3 The Host should also keep in mind that the Student comes from a different culture and therefore may have different daily habits, diet, beliefs, religion, etc. The Host should make every effort to understand what's important to the Student and foster an environment of mutual respect.

## **6. CONDUCT**

6.1 The Host and Student should always speak respectfully to one another. The Host should make every effort to resolve disputes with other family members away from the Student. Any abusive behavior (verbal, physical, or otherwise) will not be tolerated and may result in immediate removal of the Student from the home.

6.2 The Host is expected to act appropriately around the Student at all times. Such appropriate conduct includes being fully-clothed and dressed when in communal areas of the house or around the Student, refraining from engaging and/or initiating conversations regarding the Student's private life (e.g. family income, relationships).

6.3 The Host should abide by all Federal and State laws and regulations. The Host should not offer or supply alcohol, tobacco, or any illegal substances to the Student. If the Host finds any such substances in the Student's possession, they are to inform the Company immediately.

6.4 The Host and Student should not lend or borrow money from one another.

## **7. COMMUNICATION**

7.1 The Host should contact the Company for resolution of any disputes with the Student or natural parents.

7.2 The Host should contact the Company if anyone else will be coming to stay in the house for longer than a short visit (e.g. a week or longer). The Student is not expected to have to vacate their room for this period.

7.3 The Host should contact the Company at least two weeks in advance regarding Student overnight stays outside of the house, or activities that require additional expenses via the Travel Request Form.

7.4 The Host agrees that any pictures they share with the Company may be used in a public capacity (e.g. on the Company website and social media platforms).

## **8. STIPEND**

8.1 The Host will receive a monthly stipend of \$1,100.00 for the duration of the Student stay. The stipend will be paid by the Company on or around the last business day of the month.

8.2 When the Student is relocated to another Host family temporarily, the stipend will be prorated for that month based on the number of nights they spent in the house.

8.3 The Host should never ask the Student for money or any other form of remuneration.

## **9. TERMINATION**

9.1 The Host may terminate this agreement at any time and for any reason, with a 30-day notice. This enables the Company enough time to find a new host.

9.2 The Student may request a host family change and is expected to give the Company at least 30 days notice.

9.3 The Company endeavors to make any changes to a Student's host family accommodation with as much communication between all parties as possible. However, the Company reserves the right to terminate the Student's stay with the host at any time. The Company also reserves the right to remove the Student with a police escort, if the situation is deemed to be hostile or unsafe.

9.4 The Company understands that host family moves can be an emotional event. The Company and the Host will make every effort to ensure student moves are done in an amicable manner. The Host should not interfere with a Student's belongings. The Student should be present to pack their own belongings. A member of the host family should be present if the Student moves out.

9.5 The monthly stipend ends upon the Student leaving the house. If the Student leaves the house in the middle of the month, the stipend will be prorated for the number of nights spent in the house.

9.6 The Company is committed to maintaining Host relationships. In the event of a Student or Host termination by notice, Hosts will likely be considered to host again in the future.

## **10. TEMPORARY CUSTODY AGREEMENT**

10.1 When matched with a student, biological parents sign a Temporary Custody Agreement. This agreement acts as proof of temporary custody for the host family. Host families are provided with a copy of this agreement when matched with a student.

10.2 Hosts are encouraged to keep a hard copy of this agreement in an accessible location. This agreement will be required when taking students to receive medical attention.

10.3 The term of the Temporary Custody Agreement is written on the document. If the term needs to be extended (e.g. due to the Student staying over the summer break), Hosts should notify the Company of such.

10.4 This agreement will terminate on the expiration date, when the Student returns to their home country, or if the Student moves to another host family's house.

#### **ACKNOWLEDGMENT**

The host who signs below acknowledges that they are authorized to sign this Agreement on behalf of the household.

- I have read and understand the Host Family Agreement.
- I understand that the Company and the School are separate entities.
- I agree and consent to a criminal background check for myself and members of my household, ages 18 and above.
- I agree that the Company can conduct a house visit at a prearranged time.
- I agree to participate in Host family training opportunities.
- I agree to Host the Student to the best of my ability and my primary reason for hosting is not for financial gain.
- I agree to the terms laid out in this Agreement, as well as policies in place by the School.
- I agree to act as a representative for the Student (as per the Temporary Custody Agreement) and will endeavor to secure medical treatment necessary for the Student in the event of illness, injury, or emergency.
- I agree to keep personal information about the Student (e.g. passport, visa, medical, academic information) confidential.
- I agree to waive and release all claims against the Company or the School for any injury, loss, damage, accident, or expense occurred whilst participating as a Host, unless it resulted from gross negligence or intentional misconduct by the Company or the School.
- I understand and agree that the Student's continued participation in the International Program is at the discretion of the Company and the School, and may be revoked for reasonable cause at any time.
- I understand that Host family changes happen from time to time and will act respectfully towards the Student and the Company's staff if such changes occur.

- I understand that I will receive a monthly stipend for the duration of the Student stay and the stipend will end upon the Student leaving the house.
- I agree to support the Student in their academic and extra-curricular involvement, with the aim to make their experience in the U.S. a happy and fulfilling one.
- I understand that this is the complete Agreement and it can only be modified by the Company, with reasonable notice and mutually agreeable modifications.